

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Housing Overview and Scrutiny Committee

Section A

Work programme 2018-19

Subject	Purpose for Scrutiny	Lead Member / officer	Date for O&S consideration	Date for Executive decision (if applicable)
New maintenance contracts – mobilisation update	For the Committee to receive an update on the mobilisation of the recently procured maintenance contracts due to take effect from 1 April 2019.	Cllr King / Hugh Wagstaff	February 2019	N/A
Housing development update	To scrutinise and monitor the development and refurbishment programmes.	Cllr King / Andrew Smith / Louisa Blundell	<i>Standing item</i>	N/A
Corporate Performance Report Q3	To receive the corporate performance report for Q3.	Cllr King / Annalisa Howson / Nora Copping	February 2019 (Q3)	N/A
Uptake of garages by location	At the Committee's request, to receive further information about the uptake of garages by location.	Cllr King / Steph Aves	February 2019	N/A
Final report of Council Housing: Pride or Prejudice Task and Finish Group	For the Committee to receive the final report from the task and finish group (see section b).	Cllr King / Yasmine Makin	February 2019	March 2019
Housing Service Plan 2019/20	To scrutinise the 2019/20 service plan for the Housing services.	Cllr King / Hugh Wagstaff / Andrew Smith	February 2019	March 2019
Waverley Scrutiny Group Mutual Exchange review – recommendations progress	For the Committee to be updated and to scrutinise the progress made so far against the recommendations of the Waverley Scrutiny Group's Mutual Exchange review.	Cllr King / Hugh Wagstaff	February 2019	N/A

Housing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member / officer	Date for O&S consideration	Date for Executive decision (if applicable)
Update report following implantation of Senior Living Schemes	Following the item on the Future of Waverley's Sheltered Housing Schemes in November 2017, to review the new Senior Living Service.	Cllr King / Hugh Wagstaff	February 2019	N/A
Draft Affordable Housing Supplementary Planning Document	To comment on the document and endorse its approval for the consultation stage.	Cllr King / Andrew Smith	February 2019	March 2019
Annual review of Housing Strategy	For the Committee to review the Housing Strategy.	Andrew Smith	July 2019	N/A
Private sector housing	To hear from the Private Sector Housing Manager, Simon Brisk, about the legislation around private sector housing, unregulated housing and enforcement of standards and compliance on private landlords (governance and regulations).	Cllr King / Simon Brisk	TBC	N/A
Housing Revenue Account – Green Spaces	Following discussion at the September 2018 Committee meeting, for the Committee to hear from officers regarding proposals to no longer be responsible for maintaining green spaces surrounding private properties.	Cllr King / Hugh Wagstaff	TBC	N/A
Tenancy and Estates update	For the Committee to receive an update on the work of the Tenancy and Estates team, including information on fraud and team structure (as requested at the September 2018 meeting).	Cllr King / Rachel White	TBC	N/A
Uptake and income of garages	Following the Committee's endorsement of fixing the price of garages at the November 2018 meeting, to receive a report on uptake of garages and income.	Steph Aves	TBC	N/A

Housing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member / officer	Date for O&S consideration	Date for Executive decision (if applicable)
Affordable housing	Consider the extent to which housing association partners are delivering housing objectives in terms of meeting and matching need following comments made from the strategic review that there needs to be balanced communities who can afford to live here and work locally.	Andrew Smith	TBC	N/A
Future of Supported Housing Scheme	Consider white paper on Housing related support funding.	Mike Rivers	TBC	N/A
Universal Credit	To consider the potential impacts of Universal Credit on the Housing Business Plan.	TBC	TBC	N/A
Housing and mental health	To hear from external organisations about the link between housing and mental health.	Yasmine Makin	TBC	N/A

Section B

In-depth scrutiny reviews 2017-18

Subject	Objective	Key issues	Lead officer	Progress
Review of Housing Design Standards	To provide members with an overview of the Design Standards and Specifications adopted in 2014 for new council homes and outline a proposal for review of these standards by the committee both in context of 'Site C' at Ockford Ridge and other future council housing developments.	<ul style="list-style-type: none"> • Code for Sustainable Homes • Nationally prescribed standards and the optional requirements for Local Housing Authorities (building regulations) • Internal design standards meet the needs of tenants and if not to identify which aspects can be improved • Health and safety 	Louisa Blundell	The Housing Design Standards review report was brought to this Committee and to the Executive in July 2018. All recommendations were agreed and the new standards are informing/will inform future developments.
Council Housing: Pride or Prejudice	To identify stigma in the borough and nationally and create an action plan in order to encourage officers, Members and residents to tackle the stigma around being a council tenant.	<ul style="list-style-type: none"> • Definition and level of stigma • Types of stigma • Chartered Institute for Housing – Rethinking Social Housing • Government announcements regarding stigma 	Annalisa Howson / Yasmine Makin	The final report is on the agenda for the February Committee meeting.

Housing Overview and Scrutiny Committee

Section C

Scrutiny tracker 2017-18

Housing Scrutiny recommendations tracker				
Meeting date	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
3 July 2018	HRA Asset Management Strategy 2021 – 2026 scoping report	OUTCOME: for the current strategy to be updated to ensure it reflects changing technologies, in addition to other considerations listed on page 2 of the report.	In addition to the considerations listed in the report, officers will update the Strategy to reflect changes in development and technology.	The new Strategy will be for 2021 – 2026.
18 September 20	Housing Revenue Account – Rent Setting Policy	OUTCOME: the Committee suggested that the policy would benefit from a technical glossary.	The policy came back to the Committee at its November meeting with a technical glossary and information on the Council's affordable homes.	November 2018
	Tenancy and Estates update	OUTCOME: detail on the roles and responsibilities of Tenancy and Estates officers was requested by Members in addition to further information regarding progress of work undertaken to tackle housing fraud.	Officers will include this detail in the next update to the Committee.	See work programme

Housing Overview and Scrutiny Committee

Housing Scrutiny recommendations tracker				
27 November 2018	Ockford Ridge update	OUTCOME: asked for more detail and commentary on actual progress of development compared to originally planned.	Officers will include this information in the next report.	February 2019
		OUTCOME: agreed to receive a wider report in future containing information about all current developments, as well as Ockford Ridge.	This report will be broadened in future reports to include reference to all of the Council's housing developments.	February 2019
	Housing Performance Report Q2	OUTCOME: requested that future reports contained information about performance against affordable housing targets within the Local Plan Part 1.	This information is now included in the performance reports.	Ongoing
		OUTCOME: that information on the number of mutual exchanges is included in future performance reports.	This information will be added to future performance reports.	February 2019
		OUTCOME: requested answers to questions regarding due diligence and financial checks of the recent awarding of a major maintenance contract.	The Head of Housing Operations will provide a response to these concerns.	
	Garages Review	OUTCOME: supported the proposals to fix the current garages rental charges for at least one year.	The rental prices of the garages will be fixed for at least a year (further reports on garages have been added to the Committee's work programme).	February 2019
	Health Inequalities	OUTCOME: agreed to have an item on February's agenda on private sector housing including information on legislation and enforcement of regulations.	This item has been added to the work programme.	February 2019

Housing Overview and Scrutiny Committee

Housing Scrutiny recommendations tracker				
	Response to Waverley Scrutiny Group (WSG) Mutual Exchange Report	<p>OUTCOME: requested a progress report in February 2019 on the implementation of the recommendations and details of the number of mutual exchanges during 2018/19 and number of registered tenants seeking to move.</p>	This has been added to the work programme for February 2019.	February 2019
		<p>OUTCOME: requested a separate action plan for the Senior Living elements of the report.</p>	Both mutual exchanges and senior living homes are referenced in the Council's report on progress of the recommendations and the work of the WSG has been referenced in the senior living schemes update on the agenda for February 2019.	February 2019
	Waverley Scrutiny Group Recharge Process (follow up report)	<p>OUTCOME: for information on amount and collection of successful recharges to be included in the next performance report.</p>	This will be included in the performance report for Q3 in February 2019.	February 2019
	Updated rent setting policy	<p>OUTCOME: supported the endorsement of the updated Rent Setting Policy.</p>	The Rent Setting Policy will be adopted.	